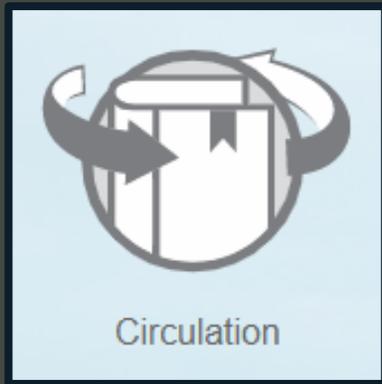


# BLUEcloud Circulation, A Day in the Life

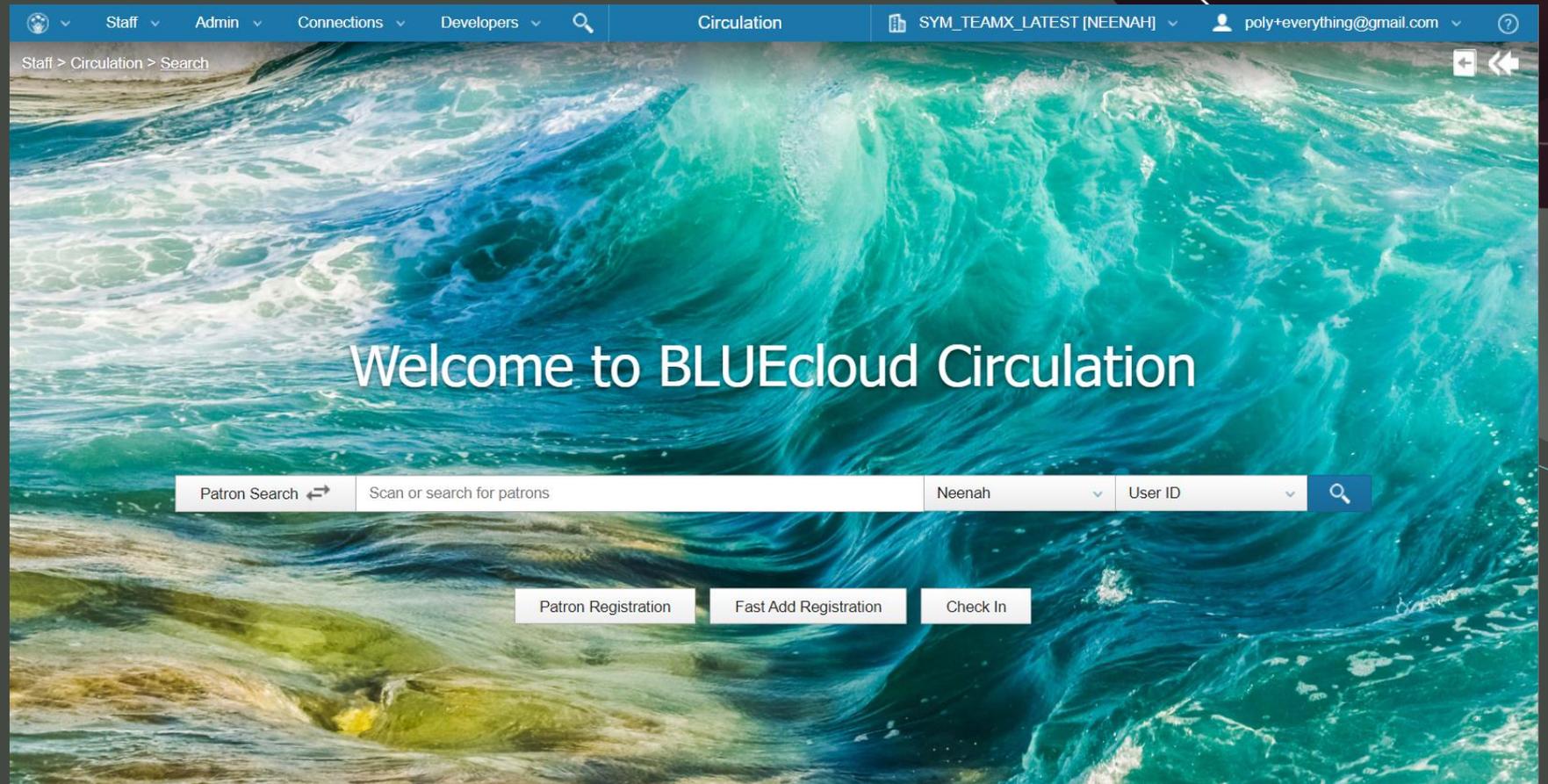


Carla Clark,  
Product Manager



# BLUEcloud Circulation, a day in the life

- Working with items
- Working with patrons
- What has just released
- What is coming



# In the morning

## Bookdrop checkin

- Set Check In Date
- Note the header to remind you
- Alerts for routing
  - Print a transit slip
- Alerts for holds
  - Print a holds slip!
- Future plan:
  - Fine free checkin

Staff > Circulation > Search > Check In

Patron Search Scan or search for patrons Neenah User ID

Check In Bookdrop Email Print Check in items

Bookdrop Mode - Apr 20 2023

<input type="checkbox"/> Title	Call Number	Item ID	Route/Transit To	Patron ID
--------------------------------	-------------	---------	------------------	-----------

No items have been checked in

# In the morning

## Bookdrop checkin

- Set Check in Date
- Note the header to remind you
- Alerts for routing
  - Print a transit slip
- Alerts for holds
  - Print a holds slip!
- Future plan:
  - Fine free checkin

The screenshot shows a library system interface with a dark theme. At the top, there are navigation menus for Staff, Admin, Connections, and Developers. The main area is titled 'Circulation' and shows a 'Check In' screen. A 'Route Item for Hold' dialog box is open, displaying the following information:

Route to:	Winneconne
For:	Goodbook, Dusty
Patron ID:	999999
Title:	The lion in the living room : how house cats tamed us and took over the world
Call Number:	636.8 Tucker
Item ID:	05101
Number of Parts:	1

At the bottom of the dialog box are 'Print' and 'Close' buttons. To the right of the dialog box, a printed transit slip is shown with the following text:

Route to:  
**WINNECONNE**  
Winneconne

For a hold

The lion in the living room : how house cats tamed us and took over the world  
05101

From:  
NEENAH  
Neenah  
Apr 24 2023

# In the morning

## Bookdrop checkin

- Set Check in Date
- Note the header to remind you
- Alerts for routing
  - Print a transit slip
- Alerts for holds
  - Print a holds slip
- Future plan:
  - Fine free checkin

The screenshot shows a library system interface. At the top, there are navigation tabs: Staff, Admin, Connections, Developers, and Circulation. The current page is 'Circulation' and the user is logged in as 'poly+everything@gmail.com'. The main area is titled 'Check In' and has a 'Bookdrop Mode - Apr 20 2023' header. Below the header is a table with columns 'Title' and 'Call Number'. The table contains three rows of items:

Title	Call Number
Big little lies	Moriarty, Liane
The lion in the living room : how house cats tame ...	636.8 Tucker

Overlaid on the table is a 'Hold for:' pop-up window. It contains the following information:

**Hold for:**  
Name: COTTON, STEVEN BC2G  
Patron ID: 1040400862681  
Email Address:  
Primary Phone: 333-408-6613  
  
Title: Big little lies  
Call Number: Moriarty, Liane  
Item ID: 0040405928660  
  
Hold Expiration: May 02, 2023, 12:00 AM

At the bottom of the pop-up are 'Print' and 'Close' buttons.

# In the morning

## Working with the Holds Pull List

- Limit by:
  - Item type
  - Location in library
  - Pickup library
- Actions:
  - Trap hold
  - Print a Holds Slip!
  - Mark missing
  - Cancel
- Recently released:
  - Print a transit slip
  - Print from Processed Items pane
- Longer term:
  - Custom Holds Slips, Holds Wrappers

Staff > Circulation > Item Management > Holds Pull List

Call Number	Title	Item ID	Item Type	Location	Hold For	
Atwood	The handmaid's tale	0040406211678	Book	Adult Fiction	PHAN, NATALEE A	⋮
Guthrie, A. B. (Alfred Bert...	The way West	0040404667905	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮
Hurwitz, Gregg	The program	0040403666270	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Hurwitz, Gregg	You're next	0040405176809	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Hurwitz, Gregg	The survivor	0040405412699	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Hurwitz, Gregg Andrew	The kill clause	0040403524644	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Macmillan	What she knew : a novel	0040406125928	Book	Adult Fiction	LO, STEPHANIE	⋮
Mapson, Jo-Ann	Solomon's oak : a novel	0040405028909	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
McGuire	The North water : a novel	0040406226668	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮
Moyes, Jojo	Windfallen	0040403413095	Book	Adult Fiction	GEROLD, HOLL M	⋮
Mutch, Barbara	The housemaid's daughter	0040405917432	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Shaffer, Mary Ann	The Guernsey Literary an...	0040404482453	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Smiley	Golden age : a novel	0040406169389	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Thayer, Nancy	Nantucket sisters : a novel	0040405914793	Book	Adult Fiction	FARRELL, GEN L	⋮
Trigiani	All the stars in the heave...	0040406166906	Book	Adult Fiction	GEROLD, HOLL M	⋮
Trigiani, Adriana	The Supreme Macaroni C...	0040405780012	Book	Adult Fiction	GEROLD, HOLL M	⋮
Tropper, Jonathan	This is where I leave you	0040405900289	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮

Print

Item Type (1 Applied)

Current Location (1 Applied)

Pickup Library (1 Applied)

- Neenah 20
- Ripon 2
- Berlin 1
- Coloma 1
- Green Lake (Caestecker) 1
- Menasha 1
- Pine River (Leon-Saxeville) 1

# In the morning

## Working with the Holds Pull List

- Limit by:
  - Item type
  - Location in library
  - Pickup library
- Actions:
  - Trap hold
  - Print a Holds Slip
  - Mark missing
  - Cancel
- Recently released:
  - Print a transit slip
  - Print from Processed Items pane
- Longer term:
  - Custom Holds Slips, Holds Wrappers

Staff > Circulation > Item Management > Holds Pull List

Holds Pull List

Call Number	Title	Item ID	Item Type	Location	Hold For	
Atwood	The handmaid's tale	0040406211678	Book	Adult Fiction	PHAN, NATALEE A	⋮
Guthrie, A. B. (Alfred Bert...	The way West	0040404867905	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮
Hurwitz, Gregg	The program	0040403666270	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Hurwitz, Gregg	You're next	0040405176609	Book	Adult Fiction	BUTT	⋮
Hurwitz, Gregg	The survivor	0040405412699	Book	Adult Fiction	BUTT	⋮
Hurwitz, Gregg Andrew	The kill clause	0040403524644	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Macmillan	What she knew : a novel	0040406125928	Book	Adult Fiction	LO, STEPHANIE	⋮
Mapson, Jo-Ann	Solomon's oak : a novel	0040405028909	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
McGuire	The North water : a novel	0040406226668	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮
Moyes, Jojo	Windfallen	0040403413095	Book	Adult Fiction	GEROLD, HOLL M	⋮
Mutch, Barbara	The housemaid's daughter	0040405917432	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Shaffer, Mary Ann	The Guernsey Literary an...	0040404482453	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Smiley	Golden age : a novel	0040406169389	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Thayer, Nancy	Nantucket sisters : a novel	0040405914793	Book	Adult Fiction	FARRELL, GEN L	⋮
Trigiani	All the stars in the heave...	0040406166906	Book	Adult Fiction	GEROLD, HOLL M	⋮
Trigiani, Adriana	The Supreme Macaroni C...	0040405780012	Book	Adult Fiction	GEROLD, HOLL M	⋮

Print

Item Type (1 Applied)

Current Location (1 Applied)

Pickup Library (1 Applied)

# In the morning

## Working with the Holds Pull List

- Limit by:
  - Item type
  - Location in library
  - Pickup library
- Actions:
  - Trap hold
  - Print a Holds Slip!
  - Mark missing
  - Cancel
- Recently released:
  - Print a transit slip
  - Print from Processed Items pane
- Longer term:
  - Custom Holds Slips, Holds Wrappers

Staff > Circulation > Item Management > Holds Pull List

Print

Call Number	Title	Item ID	Item Type	Location	Hold For	Item Type (1 Applied)
McGuire	The North water : a novel	0040406226668	Book	Adult Fiction	KOLELL, NATHAN WILLI...	Current Location (1 Applied)
Macmillan	What she knew : a novel	0040406125928	Book	Adult Fiction	LO, STEPHANIE	Pickup Library (1 Applied)
Hurwitz, Gregg	The program	0040403666270	Book	Adult Fiction	BUTTON, HEIDI A	<input checked="" type="checkbox"/> Neenah 471
Thayer, Nancy	Nantucket sisters : a novel	0040405914793	Book	Adult Fiction	FARRELL, GEN L	<input type="checkbox"/> Oshkosh 108
Mapson, Jo-Ann	Solomon's oak : a novel	0040405028909	Book	Adult Fiction	COTTON, STEVEN BC2G	<input type="checkbox"/> Menasha 58
Hurwitz, Gregg	You're next	0040405176609	Book	Adult Fiction	BUTTON, HEIDI A	<input type="checkbox"/> Ripon 47
Hurwitz, Gregg	The survivor	0040405412699	Book	Adult Fiction	BUTTON, HEIDI A	<input type="checkbox"/> Montello 42
Smiley	Golden age : a novel	0040406169389	Book	Adult Fiction	COTTON, STEVEN BC2G	<input type="checkbox"/> Berlin 31
Shaffer, Mary Ann	The Guernsey Literary an...	0040404482453	Book	Adult Fiction	COTTON, STEVEN BC2G	<input type="checkbox"/> Winneconne 21
Yates, Richard	Revolutionary road	0040404603835	Book	Adult Fiction	KOLELL, NATHAN WILLI...	<input type="checkbox"/> Wautoma 18
Whitehead, Colson	Zone one : a novel	0040405126844	Book	Adult Fiction	KOLELL, NATHAN WILLI...	<input type="checkbox"/> Green Lake (Caestecker) 16
Guthrie, A. B. (Alfred Bert...	The way West	0040404667905	Book	Adult Fiction	KOLELL, NATHAN WILLI...	<input type="checkbox"/> North Fond du Lac 11

Processed (1) Clear

Action	Title	Item ID	Route To	Hold For	Item Type
Trap	The kill clause	0040403524644	Holds Shelf	BUTTON, HEIDI A	Book

# In the morning

## Working with the Holds Pull List

- Limit by:
  - Item type
  - Location in library
  - Pickup library
- Actions:
  - Trap hold
  - Print a Holds Slip!
  - Mark missing
  - Cancel
- Recently released:
  - Print a transit slip
  - Print from Processed Items pane
- Longer term:
  - Custom Holds Slips, Holds Wrappers

Staff > Circulation > Item Management > Holds Pull List

### Holds Pull List

Call Number	Title	Item ID	Item Type	Location	Hold For	
McGuire	The North water : a novel	0040406226668	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮
Hurwitz, Gregg	The program	0040403666270	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Thayer, Nancy	Nantucket sisters : a novel	0040405914793	Book	Adult Fiction	FARRELL, GEN L	⋮
Mapson, Jo-Ann	Solomon's oak : a novel	0040405028909	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Hurwitz, Gregg	You're next	0040405176609	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Hurwitz, Gregg	The survivor	0040405412699	Book	Adult Fiction	BUTTON, HEIDI A	⋮
Smiley	Golden age : a novel	0040406169389	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Shaffer, Mary Ann	The Guernsey Literary an...	0040404482453	Book	Adult Fiction	COTTON, STEVEN BC2G	⋮
Yates, Richard	Revolutionary road	0040404603835	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮
Whitehead, Colson	Zone one : a novel	0040405126844	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮
Guthrie, A. B. (Alfred Bert...	The way West	0040404667905	Book	Adult Fiction	KOLELL, NATHAN WILLI...	⋮
Atwood	The handmaid's tale	0040406211678	Book	Adult Fiction	PHAN, NATALEE A	⋮

Item Type (1 Applied)  
Current Location (1 Applied)  
Pickup Library (1 Applied)

- Neenah 470
- Oshkosh 108
- Menasha 58
- Ripon 47
- Montello 42
- Berlin 31
- Winneconne 21
- Wautoma 18
- Green Lake (Caestecker) 16
- North Fond du Lac 11

### Processed (2)

Action	Title	Item ID	Route To	Hold For	Item Type
Trap	The kill clause	0040403524644	Holds Shelf	BUTTON, HEIDI A	Book
Marked Missing	What she knew : a novel	0040406125928			Book

# In the morning

## Working with the Holds Pull List

- Limit by:
  - Item type
  - Location in library
  - Pickup library
- Actions:
  - Trap hold
  - Print a Holds Slip!
  - Mark missing
  - Cancel
- Recently released:
  - Print a transit slip
  - Print from Processed Items pane
- Longer term:
  - Custom Holds Slips
  - Holds Wrappers

Staff > Circulation > Item Management > Holds Pull List

### Holds Pull List

Call Number	Title	Item ID	Item Type	Location	Hold For	Item Type (1 Applied)
Moana	Moana [DVD]	0040406442927	Children's DVD	Children's DVD--All Ages	JOHNSON, JULIA B.	<input type="checkbox"/> On Order 326
Little Cars 2 : Rodopolis a...	The little cars. 2, in Rodo...	0040404860336	Children's DVD	Children's DVD--All Ages	MULVEY, MIKAYLAH A.	<input type="checkbox"/> Book 140

Item Type Filter (1 Applied):

- On Order 326
- Book 140
- Children's Book 101
- DVD 92
- DVD-Local Hold only 91
- New books 41
- Book-Local Hold only 32
- Children's DVD 24
- CD 20
- CD-Book 19
- CD-Local Hold 8
- Children's CD-Book 8

Processed (1) Clear

Action	Title	Item ID	Route To	Hold For	Item Type
Trap	The secret life of pets [DVD]	0040406426292	Oshkosh	MADLOM, EVAN B	Children's DVD

# In the morning

## Working with the Holds Shelf List

- View All Holds
- Limit to Expired Holds
- Print the list

Holds Shelf  
SYM\_TEAMX\_LATEST [NEENAH]  
April 24, 2023  
05:44 PM

Title	Author	Status	Expiration Date	User Name	User ID
Applied ballistics for long range shooting : understanding the elements and application of external ballistics for successful long-range target shooting and hunting	Litz, Bryan.	Expired	Mar 25 2023	ANDERSON, LOGAN M	1040401021964
The curse of King Tut's tomb [DVD] : Merlin's apprentice		Expired	Aug 20 2020	MOHNEN-CARTER, JANICE G	1040400673765
Florence Foster Jenkins [DVD]		Expired	Apr 6 2023	NELL, BARRY S	1000290031201
The accountant [DVD]		Expired	Apr 15 2023	DUPLICATE NPL, CARLYN S	1040400963802
Dead spider	Houston, Victoria, 1945-	Expired	Apr 5 2023	OLSON, ROSS J	1040400019522
Sulfur Springs	Krueger, William Kent	Expired	Mar 30 2023	OLSON, ROSS J	1040400019522
Jackie [DVD]		Expired	Apr 12 2023	KRAHN, LIND K	1040400551607
The wolf road : a novel	Lewis, Beth, 1986-	Expired	Apr 12 2023	KOLELL, NATHAN WILLIAM	1040401170757
Incarnate [DVD]		Expired	Apr 5 2023	BECKER, RPL J D	1040401212403
Fences [DVD]		Expired	Apr 6 2023	RAMEY, JACQUELINE	1040400918673
You'll think of me	Hatcher, Robin Lee,	Expired	Apr 12 2023	STONE, MATTHEW K	1040400556564
Tales from the hood	Buckley, Michael.	Expired	Jan 3 2019	DEYO-SONNTAG, DAWN L	1040400741356
The boy who harnessed the wind : creating currents of electricity and hope	Kamkwamba, William, 1987-	Expired	Jan 3 2019	COTTON, STEVEN BC2G	1040400862681
Women & money : owning the power to control your destiny	Orman, Suze.	Expired	Aug 18 2022	SCHUELER, JACKSON S	1040401119388
From tadpole to frog	Pfeffer, Wendy, 1929-	Expired	Aug 20 2020	KLOTZ, COLLEEN L	23486000220081
Notebooks	Camus, Albert, 1913-1960.	Expired	Oct 5 2021	Jackson, Phil P.	203978342078942
The law and the profits	Parkinson, C. Northcote (Cyril Northcote), 1909-	Expired	Sep 29 2021	WARBER, PHYLLIS P	1030300864325
Twentieth century interpretations of Poe's tales; a collection of critical essays	Howarth, William L., 1940-	Expired	Oct 7 2021	WARBER, PHYLLIS P	1030300864325

Print

1 page

Destination

Save as PDF

Pages

All

Layout

Portrait

More settings

Save

Cancel

# In the morning

## Receive Transit Items

- Alert for Holds
- Print a Holds Slip

The screenshot shows a web-based library system interface. At the top, there is a navigation bar with menu items: Staff, Admin, Connections, Developers, and a search icon. The current page is titled 'Receive Transit'. Below the navigation bar, there is a breadcrumb trail: Staff > Circulation > Item Management > Receive Transit. The main content area is a table with columns: Call Number, Title, Item ID, and Route To. The table is currently empty. A modal dialog box titled 'Make Hold Available' is open in the center. It contains the following information:

**Middle school [DVD] : the worst years of my life**  
Call Number Middle school: the worst years of my lif  
Item ID 0040406428793

**On Hold For**  
Name POPOWSKI, EZEKIEL E  
Patron ID 1020203365405  
Phone 333-746-5673

At the bottom of the dialog are two buttons: 'Make Hold Available' and 'Cancel'.

On the right side of the screen, there is a white panel with the following information:

**Hold for:**  
Name: POPOWSKI, EZEKIEL E  
Patron ID: 1020203365405  
Email Address: null  
Primary Phone: 333-746-5673

**Title: Middle school [DVD] : the worst years of my life**  
Call Number: Middle school: the worst years of my lif  
Item ID: 0040406428793

**Hold Expiration: May 02, 2023, 12:00 AM**

# All Day Long

## Working with Patrons

- Full patron registration
- Brief patron registration
- Check for a duplicate patron
- Copy a patron
- Delete a patron

The screenshot shows a web application interface for managing patrons. The top navigation bar includes 'Staff', 'Admin', 'Connections', 'Developers', and 'Circulation'. The breadcrumb trail is 'Staff > Circulation > Search > Goodbook, Rita Very > Patron Information'. The search bar contains 'Patron Search' and '12321'. The user is logged in as 'poly+everything@gmail.com'.

**Patron Information**

**Patron** | Contact | Demographics | Privilege | Notes | Statistics

**Name**

First Name: Rita | Middle Name: Very

Last Name \*: Goodbook | Name: Goodbook, Rita Very

Preferred Name: Miss Hiss |  Use Preferred Name

Title: Dame

**Barcodes**

Patron ID \*: 12321 | Alternate ID: 33333

**Location**

Group ID: | Library \*: Ripon

**Other**

Patron Type \*: 08 PUBLIC2 | Keep Circulation History: CIRCRULE

Buttons: Save, Cancel

**Left Panel: Goodbook, Rita Very**

Patron Type: 08 PUBLIC2  
Patron ID: 12321  
Status: OK  
Alerts: [View](#)

Ripon  
Anytown, USA 54321  
111-222-3333  
rita.goodbook@email.com

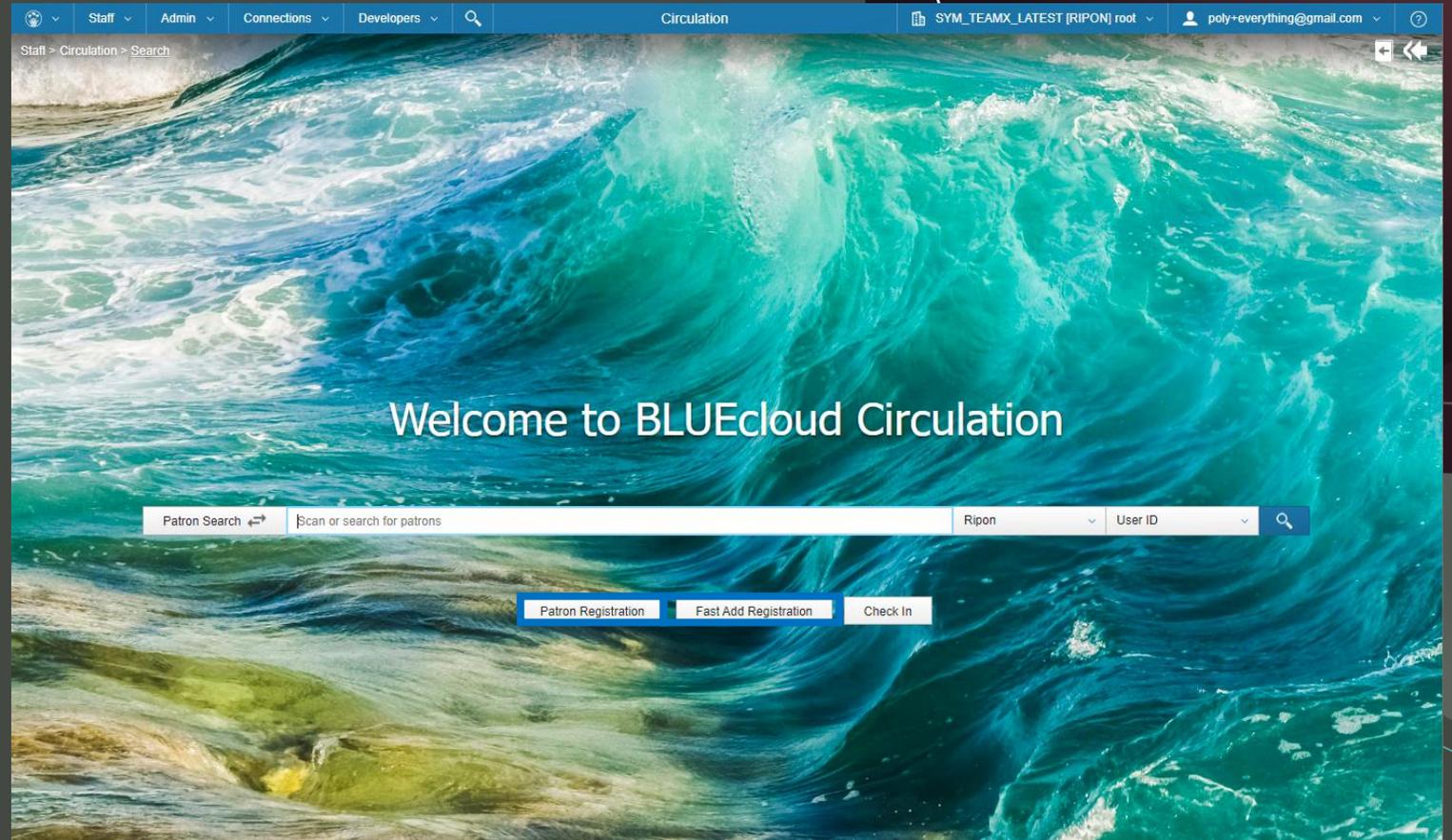
**Navigation Options**

Items	2
Bills	0
Holds	14
Patron Information	

# All Day Long

## Working with Patrons

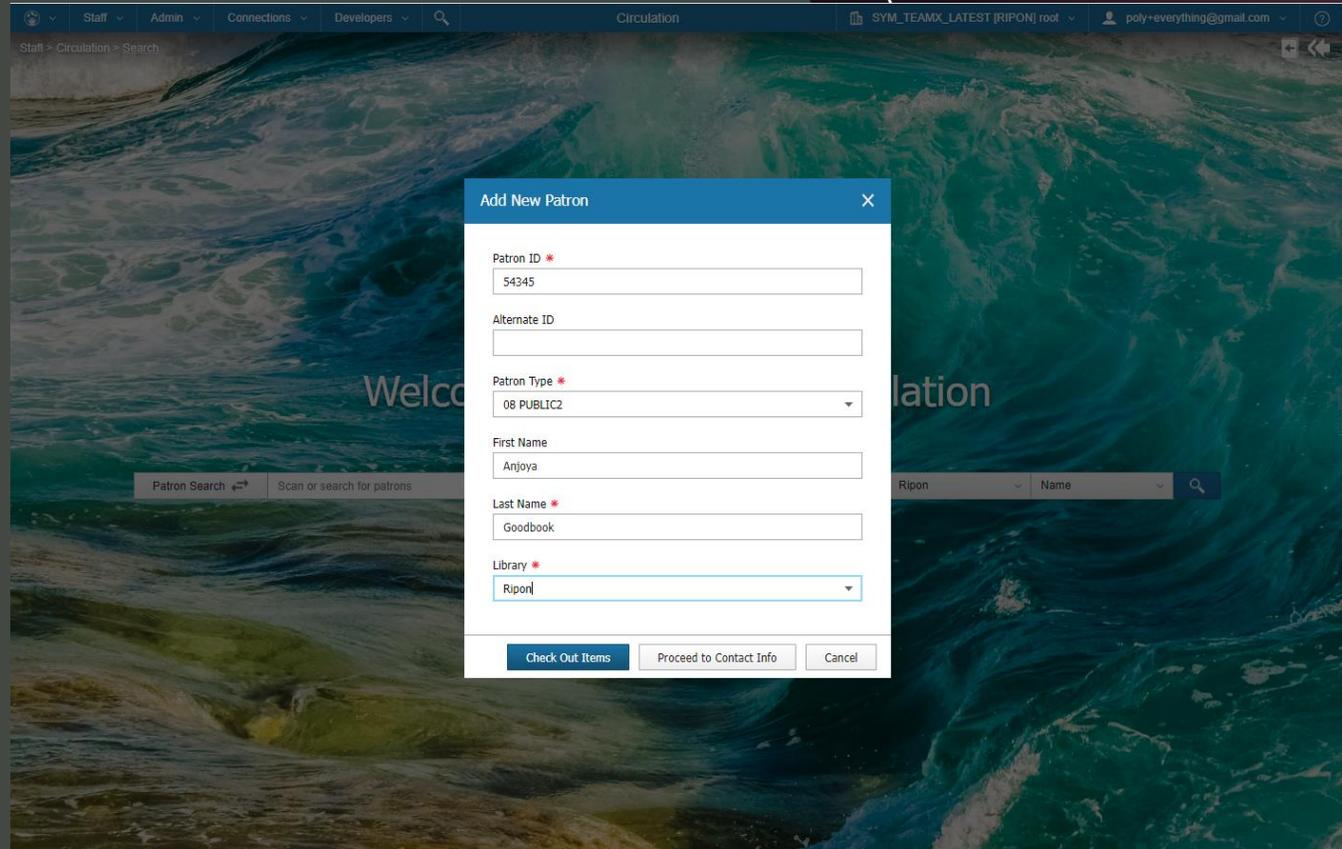
- Brief patron registration
- Full patron registration
- Check for a duplicate patron
- Copy a patron
- Delete a patron



# All Day Long

## Working with Patrons

- Brief patron registration
- Full patron registration
- Check for a duplicate patron
- Copy a patron
- Delete a patron



The screenshot displays a web application interface for a library system. The background is a blue and green abstract image with the text "Welcome to Ripon" partially visible. The top navigation bar includes "Staff", "Admin", "Connections", "Developers", and "Circulation". The user is logged in as "poly+everything@gmail.com". A "Patron Search" box is visible with the text "Scan or search for patrons".

The "Add New Patron" dialog box is open, containing the following fields and options:

- Patron ID \* (Required): 54345
- Alternate ID (Optional):
- Patron Type \* (Required): 08 PUBLIC2
- First Name: Anjoya
- Last Name \* (Required): Goodbook
- Library \* (Required): Ripon

Buttons at the bottom of the dialog: "Check Out Items", "Proceed to Contact Info", and "Cancel".

# All Day Long

## Working with Patrons

- Brief patron registration
- Full patron registration
- Check for a duplicate patron
- Copy a patron
- Delete a patron

The screenshot shows a web-based form for creating a new patron. The form is titled "New Patron" and has a "Check For Duplicates" button in the top right corner. The form is divided into several sections:

- Name:** Includes fields for First Name (Anjoya), Middle Name, Last Name (Goodbook), Preferred Name, and Title.
- Barcodes:** Includes fields for Patron ID (with a red border) and Alternate ID.
- Location:** Includes fields for Group ID and Library (Ripon).
- Other:** Includes fields for Patron Type (with a red border) and Keep Circulation History (NOHISTORY).

At the bottom of the form, there are "Save" and "Cancel" buttons.

# All Day Long

## Working with Patrons

- Brief patron registration
- Full patron registration
- Check for a duplicate patron
- Copy a patron
- Delete a patron

The screenshot displays a web-based library system interface. The main area is titled 'New Patron' and contains a form with several sections: 'Name' (with fields for First Name, Middle Name, Last Name, and Preferred Name), 'Barcodes' (with fields for Patron ID and Alternate ID), 'Location' (with fields for Group ID and Library), and 'Other' (with fields for Patron Type and Keep Circulation History). A 'Check for Duplicates' button is located at the top right of the form. To the right of the form is a 'Duplicate Search (1)' panel showing a table with one entry: 'Goodbook, Anjoya' with a primary phone number of '111-222-2224'. The interface includes a navigation menu at the top with options like Staff, Admin, Connections, and Developers, and a search bar at the top left.

Name	Primary Phone
Goodbook, Anjoya	111-222-2224

# All Day Long

## Working with Patrons

- Brief patron registration
- Full patron registration
- Check for a duplicate patron
- Copy a patron
- Delete a patron

Staff > Circulation > Search > Patron Search > Goodbook Anjaya > Patron Registration

Staff > Circulation > Search > Patron Search > Goodbook Anjaya > Patron Registration

Patron Search  Ripon Name

### Copy Patron

Patron **Contact** Demographics Privilege Notes Statistics

SMS Notifications [Add a notification](#)

Label	Country	Number	Use For
No phone notifications set up.			

Addresses

Address 1 Primary Address [Switch to Field Configuration Mode](#)

PHONE: 111-222-2224

STREET: 1234 Riverside Drive

PO\_BOX:

CITY/STATE: Anytown, USA

ZIP: 33331

EMAIL: anjaya.goodbook@email.com

CARE/OF:

Address 2 lehi, ut, 84009, 123

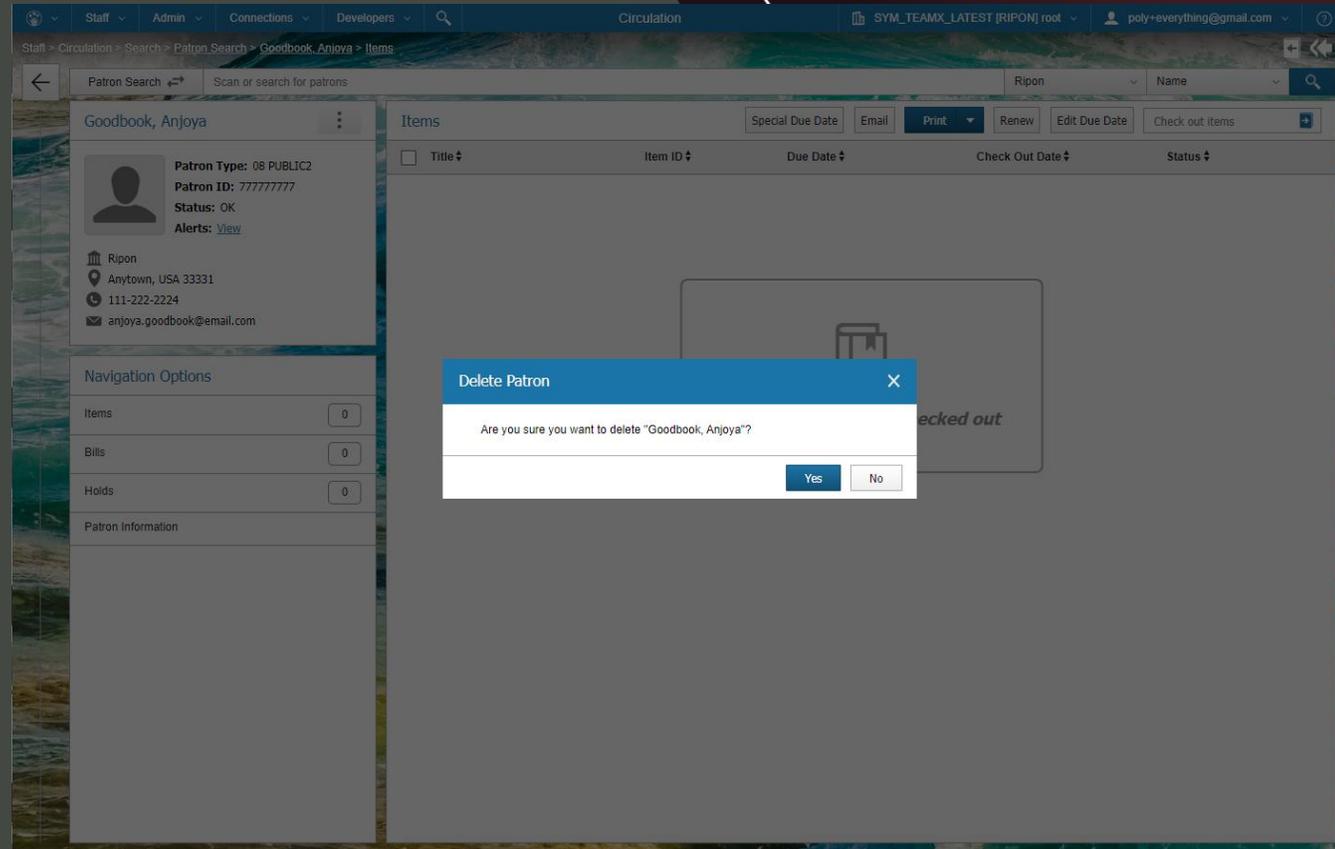
Address 3

Save Cancel

# All Day Long

## Working with Patrons

- Brief patron registration
- Full patron registration
- Check for a duplicate patron
- Copy a patron
- Delete a patron



# All Day Long

## Patrons and Items: Checkout

- Apply a special due date
- Edit a due date for an item
- Renew: seen or unseen
- Print or email a receipt
- Up Next, custom receipts!

The screenshot displays a library management system interface. The top navigation bar includes links for Staff, Admin, Connections, Developers, and a search icon. The current page is titled "Circulation" and shows the path "Staff > Circulation > Search > Goodbook, Rita Very (Dame) > Items".

The main content area is divided into two columns. The left column shows the patron's profile for "Goodbook, Rita Very (Dame)" with a photo of a cat. The profile includes the following information:

- Patron Type: 08 PUBLIC2
- Patron ID: 12321
- Status: OK
- Alerts: [View](#)
- Ripon
- Anytown, USA 54321
- 111-222-3333
- rita.goodbook@email.com

Below the profile is a "Navigation Options" section with the following counts:

- Items: 2
- Bills: 0
- Holds: 14

The right column shows a table of items with the following columns: Title, Item ID, Due Date, Check Out Date, and Status. The table contains two rows of data:

Title	Item ID	Due Date	Check Out Date	Status
The cat who came for Christmas	05106	May 22 2023 11:59pm MDT	Mar 03 2023 12:28pm MST	Checked Out
Cats can't shoot : a Pru Marlowe p...	06041	May 22 2023 11:59pm MDT	Mar 20 2023 11:10am MDT	Checked Out

An "Alerts" dialog box is overlaid on the right side of the screen. It contains the following text:

Please note the following alerts for this patron.

- Holds Available: 9
- NOTE: Warning: If you ask about her cats she will not stop talking.

The dialog box has three buttons at the bottom: "View Holds", "Acknowledge", and "Close".

# All Day Long

## Patrons and Items: Checkout

- Apply a special due date
- Edit a due date for an item
- Renew: seen or unseen
- Print or email a receipt
- Up Next, custom receipts!

The screenshot displays a web-based interface for managing library circulation. The top navigation bar includes links for Staff, Admin, Connections, and Developers, along with a search icon and the word "Circulation". The user is logged in as "poly+everything@gmail.com" under the "SYM\_TEAMX\_LATEST [RIPON] root" system.

The main content area is divided into two panels. The left panel shows the profile for "Goodbook, Rita Very (Dame)" with a photo of a cat. The profile includes the following information:

- Patron Type: 08 PUBLIC2
- Patron ID: 12321
- Status: OK
- Alerts: [View](#)
- Location: Ripon
- Address: Anytown, USA 54321
- Phone: 111-222-3333
- Email: rita.goodbook@email.com

Below the profile is a "Navigation Options" section with the following counts:

- Items: 3
- Bills: 0
- Holds: 14

The right panel, titled "Items", shows a table of items checked out to this patron. The table has columns for Title, Item ID, Due Date, Check Out Date, and Status. The items listed are:

Title	Item ID	Due Date	Check Out Date	Status
<input checked="" type="checkbox"/> What Cats Think <span>New</span>	915221	Apr 28 2023 11:59pm MDT	Apr 24 2023 08:28pm MDT	Checked Out
<input type="checkbox"/> The cat who came for Christmas	05106	May 22 2023 11:59pm MDT	Mar 03 2023 12:28pm MST	Checked Out
<input type="checkbox"/> Cats can't shoot : a Pru Marlowe p...	06041	May 22 2023 11:59pm MDT	Mar 20 2023 11:10am MDT	Checked Out

At the top of the items panel, there are buttons for "Special Due Date", "Email", "Print", "Renew", "Edit Due Date", and "Check out items".

# All Day Long

## Patrons and Items: Checkout

- Apply a special due date
- Edit a due date for an item
- Renew: seen or unseen
- Print or email a receipt
- Up Next, custom receipts!

The screenshot shows a library management system interface. The top navigation bar includes 'Staff', 'Admin', 'Connections', 'Developers', and 'Circulation'. The main content area is divided into two sections: 'Patron Search' and 'Items'.

**Patron Search:** The search results show a patron named 'Goodbook, Rita Very (Dame)' with a Patron ID of 12321. The patron's profile includes a photo of a cat, their address (Ripon, Anytown, USA 54321), phone number (111-222-3333), and email (rita.goodbook@email.com).

**Items:** A table lists items checked out to the patron. The table has columns for Title, Item ID, Due Date, Check Out Date, and Status. The items listed are:

Title	Item ID	Due Date	Check Out Date	Status
What Cats Think	915221	Apr 28 2023 11:59pm MDT	Apr 24 2023 08:28pm MDT	Checked Out
The cat who came for Christmas	05106	Apr 28 2023 11:59pm MDT	Mar 03 2023 12:28pm MST	Checked Out
Cats can't shoot : a Pru Marlowe p...	06041	May 22 2023 11:59pm MDT	Mar 20 2023 11:10am MDT	Checked Out

An 'Edit Due Date' modal window is open, displaying a success message: 'Items successfully updated: 1' for item ID 05106, 'The cat who came for Christmas'. The modal also includes a 'Close' button.

# All Day Long

## Patrons and Items: Checkout

- Apply a special due date
- Edit a due date for an item
- **Renew: seen or unseen**
- Print or email a receipt
- Up Next, custom receipts!

The screenshot shows a library management system interface. The top navigation bar includes 'Staff', 'Admin', 'Connections', 'Developers', and 'Circulation'. The main content area is divided into two panels. The left panel displays the profile for 'Goodbook, Rita Very (Dame)' with a photo of a cat, patron type '08 PUBLIC2', ID '12321', status 'OK', and contact information for Ripon, Anytown, USA. The right panel shows a list of items with columns for Title, Item ID, Due Date, Check Out Date, and Status. A modal window titled 'Renew Items' is open, displaying a success message: '1 item was successfully renewed' for the item '06041 Cats can't shoot : a Pru Marlowe pet noi...'. The modal also includes a 'Close' button.

Title	Item ID	Due Date	Check Out Date	Status
Cats can't shoot : a Pru Ma...	06041	May 22 2023 11:59pm MDT	Mar 20 2023 11:10am MDT	Checked Out
What Cats Think	915221	Apr 28 2023 11:59pm MDT	Apr 24 2023 08:28pm MDT	Checked Out
The cat who came for Christmas	05106	Apr 28 2023 11:59pm MDT	Mar 03 2023 12:28pm MST	Checked Out

# All Day Long

## Patrons and Items: Checkout

- Apply a special due date
- Edit a due date for an item
- Renew: seen or unseen
- **Print or email a receipt**
  - **Manage Printers**
  - **Silently print a checkout receipt**
- Up Next, custom receipts!

The screenshot displays a library management system interface. A 'Manage Printers' dialog box is open, showing a 'Receipt Printer' dropdown menu with 'Star TSP700II (TSP743II)' selected. Below the printer selection is a table for margin settings:

Margin Left	Margin Right	Margin Top	Margin Bottom	Units
.10	.10	.10	.10	Inches

A 'Save' button is visible at the bottom right of the dialog. In the background, a receipt preview is visible, showing the following information:

**SYM\_TEAMX\_LATEST [TRIPON] root**  
address@email.com

Date: Apr 24, 2023, 08:39 PM

**Cats can't shoot : a Pru Marlowe pet noir**  
Author: Simon, Clea.  
Item ID: 06041  
Due Date: **May 22, 2023, 11:59 PM**

**What Cats Think**  
Author: Spray, John/ Van Hout, Mies (ILT)  
Item ID: 915221  
Due Date: **Apr 28, 2023, 11:59 PM**

**The cat who came for Christmas**  
Author: Amory, Cleveland.  
Item ID: 05106  
Due Date: **Apr 28, 2023, 11:59 PM**

Thanks for visiting your library!

# All Day Long

## Patrons and Items: Bills

- View auto-generated bills
- View details for a bill
- Create a bill
- Pay a bill

The screenshot displays a web application interface for a library system. The top navigation bar includes menus for Staff, Admin, Connections, Developers, and Circulation. The current page is titled "Goodbook, Dusty" and shows a bill for an overdue material. The interface is divided into several sections:

- Patron Information:** Displays the name "Goodbook, Dusty", a profile picture of a cat, and details such as "Patron Type: 08 PUBLIC2", "Patron ID: 999999", "Status: User is Delinquent", and "Alerts: View". It also shows the patron's name "Brandon", location "Happytown, USA", and phone number "333-444-5555".
- Navigation Options:** A sidebar menu with buttons for "Items" (1), "Bills" (1), and "Holds" (5).
- Bills Table:** A table with columns for "Reason", "Title Item ID", and "Date". It contains one entry: "Overdue m..." with "A curious collection of cats" as the title, "915224" as the item ID, and "Apr 24 2023" as the date. A "New" badge is visible next to the date.
- Details Panel:** A sidebar on the right showing "Overdue materials" with a "Pay" button. It lists details: Reason (Overdue materials), Item ID (915224), Title (A curious collection of c...), Author (Franco, Betsy), Date (Apr 24 2023), Library (Ripon), Amount Billed (\$ 3.60), Tax (\$ 0.18), and Amount Owed (\$ 3.78).
- Payments:** A section labeled "Payments" with the text "None".
- Summary:** At the bottom right, it shows "Bill Total \$ 3.78" and a "Close" button.

# All Day Long

## Patrons and Items: Bills

- View auto-generated bills
- View details for a bill
- **Create a bill**
- Pay a bill

The screenshot displays a web application interface for managing library bills. The top navigation bar includes 'Staff', 'Admin', 'Connections', 'Developers', 'Circulation', and a user profile for 'poly+everything@gmail.com'. The breadcrumb trail is 'Staff > Circulation > Search > Goodbook\_Dusty > Bills >'. The main content area is divided into three panels:

- Patron Profile (Left):** Displays information for 'Goodbook, Dusty' (Patron ID: 999999). The status is 'Delinquent' with a warning icon. Contact information includes 'Brandon', 'Happytown, USA', and phone number '333-444-5555'. A note states 'No email has been added'. Below the profile is a 'Navigation Options' section with buttons for 'Items' (1), 'Bills' (1), and 'Holds' (5).
- Bills List (Center):** A table with columns 'Reason', 'Title', 'Item ID', and 'Date'. One bill is listed: 'Overdue m...' with title 'A curious collection of cats', item ID '915224', and date 'Apr 24 2023'. A 'New' badge is next to the date.
- New Bill Form (Right):** A form for creating a new bill. It includes a 'Reason for Bill' dropdown menu (set to 'Fax charges'), an 'Amount' field (set to '\$ 3.00'), and a 'Note' field containing the text '3 pages sent; \$1 per page'. At the bottom of the form are 'Create' and 'Cancel' buttons.

At the bottom of the interface, a 'Bill Total' of '\$ 3.78' is displayed, along with 'Create' and 'Cancel' buttons.

# All Day Long

## Patrons and Items: Bills

- View auto-generated bills
- View details for a bill
- Create a bill
- Pay a bill

The screenshot displays a web application interface for managing library bills. The top navigation bar includes menus for Staff, Admin, Connections, Developers, Circulation, and a user profile for poly+everything@gmail.com. The breadcrumb trail is Staff > Circulation > Search > Goodbook, Dusty > Bills. The main content area is split into two panels. The left panel shows the patron's profile for 'Goodbook, Dusty' with a photo, patron type (08 PUBLIC2), ID (999999), status (User is Delinquent), and contact information for Brandon in Happytown, USA. Below this is a 'Navigation Options' section with buttons for Items (1), Bills (0), and Holds (5). The right panel shows a 'Bills' table with columns for Reason, Title Item ID, Date, Library, and Amount Owed. A 'Payment Successful' dialog box is overlaid on the table, displaying a summary of the payment: Amount Owed (\$5.78), Tended (\$7.00), Still Owed (\$0.00), and Change Due (\$0.22). The dialog also includes 'Print', 'Email', and 'Close' buttons. At the bottom right of the interface, the 'Bill Total' is shown as \$ 0.00.

Reason	Title Item ID	Date	Library	Amount Owed
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**Payment Successful**

Amount Owed	\$ 5.78
Tended	\$ 7.00
Still Owed	\$ 0.00
<b>Change Due</b>	<b>\$ 0.22</b>

Print Email Close

Bill Total \$ 0.00

# Later in the Day

## Patrons and Items:

- Claim Returned

The screenshot displays a library system interface with a blue header and a white main content area. The header includes navigation menus for Staff, Admin, Connections, and Developers, along with the Circulation section and user information for poly+everything@gmail.com. The main content area is divided into two columns. The left column shows the profile for Rita Very (Dame), a public patron with ID 12321, status OK, and contact information for Ripon, Anytown, USA. Below this is a 'Navigation Options' section with buttons for Items (3), Bills (0), and Holds (14). The right column shows a table of items checked out to this patron. The table has columns for Title, Item ID, Due Date, Check Out Date, and Status. The third item, 'Cats can't shoot : a Pru Marlowe p...', is highlighted in blue and has a status of 'Claimed Returned'.

Title	Item ID	Due Date	Check Out Date	Status
The cat who came for Christmas	05106	Apr 28 2023 11:59pm MDT	Mar 03 2023 12:28pm MST	Checked Out
What Cats Think	915221	Apr 28 2023 11:59pm MDT	Apr 24 2023 08:28pm MDT	Checked Out
Cats can't shoot : a Pru Marlowe p...	06041	May 22 2023 11:59pm MDT	Mar 20 2023 12:00am MDT	Claimed Returned

# All Day Long

## Patrons and Items: Holds

- View Holds
- Create a Hold
- Edit Hold

The screenshot displays a library system interface for a patron named "Goodbook, Dusty". The interface is divided into several sections:

- Patron Profile:** Includes a photo of a cat, "Patron Type: 08 PUBLIC2", "Patron ID: 999999", "Status: OK", and "Alerts: [View](#)".
- Navigation Options:** A sidebar menu with buttons for "Items" (1), "Bills" (0), and "Holds" (5). The "Holds" option is currently selected.
- Patron Information:** A section for additional details, currently empty.
- Holds Table:** A table listing the patron's holds with columns for Title, Item ID, Status, and Hold Date.

<input type="checkbox"/>	Title	Item ID	Status	Hold Date
<input type="checkbox"/>	The letters of Abelard and Heloise	33486001668344	In Transit	Mar 30 2018
<input type="checkbox"/>	A year of cats and dogs	091102	In Transit	Dec 04 2018
<input type="checkbox"/>	The lion in the living room : how house cats tamed us an...	05101	In Transit	Aug 27 2019
<input type="checkbox"/>	The philosophy of the Coen brothers	33486002339929	Being Held	Aug 03 2020
<input type="checkbox"/>	Last stand on the ocean shore : an unofficial Minecraft'er...	33486002791160	Placed	Mar 08 2023

# All Day Long

## Patrons and Items: Holds

- View Holds
- Create a Hold
- Edit Hold

The screenshot shows a web application interface for creating a new hold. The top navigation bar includes 'Staff', 'Admin', 'Connections', 'Developers', and 'Circulation'. The breadcrumb trail is 'Staff > Circulation > Search > Goodbook, Dusty > Holds > New Hold'. The page is titled 'New Hold' and features a 'Catalog Search' button. The form is for a patron named 'Goodbook, Dusty' with ID '999999'. The hold title is 'The cat in the hat'. The pickup library is 'Ripon' and the range is 'Group'. The request expiration is set to 'NEVER' and the recall status is 'Nq'. There are fields for 'Date Suspended' and 'Suspend Until', both with calendar icons. A 'Notes' text area is present at the bottom. The form is submitted via 'Place Hold' and 'Cancel' buttons.

Title	Item ID
<input type="checkbox"/> The letters of Abelard and Heloise	33486001668344
<input type="checkbox"/> A year of cats and dogs	091102
<input type="checkbox"/> The lion in the living room : how house cats tamed us and to...	05101
<input type="checkbox"/> The philosophy of the Coen brothers	33486002339929
<input type="checkbox"/> Last stand on the ocean shore : an unofficial Minecraft's ad...	33486002791160

**New Hold**

The cat in the hat

Patron: Goodbook, Dusty  
Patron ID: 999999

Hold Level \*

Title: [Dropdown]

Pickup Library \*: Ripon [Dropdown]      Range \*: Group [Dropdown]

Request Expiration \*: NEVER [Calendar]      Recall Status: Nq [Dropdown]

Date Suspended: [Calendar]      Suspend Until: [Calendar]

Notes: [Text Area]

[Place Hold] [Cancel]

# All Day Long

## Patrons and Items: Holds

- View Holds
- Create a Hold
- Edit Hold

The screenshot displays a library management system interface. The top navigation bar includes 'Staff', 'Admin', 'Connections', 'Developers', and 'Circulation'. The breadcrumb trail is 'Staff > Circulation > Search > Goodbook, Dusty > Holds > Last stand on the ocean shore : an unofficial...'. The 'Patron Search' field contains '999999'. The 'Holds' table lists several items, with the last one selected. The right-hand panel shows the details for the selected hold.

Title	Item ID
<input type="checkbox"/> The cat in the hat	0020207960467
<input type="checkbox"/> The letters of Abelard and Heloise	33486001668344
<input type="checkbox"/> A year of cats and dogs	091102
<input type="checkbox"/> The lion in the living room : how house cats tamed us and too...	05101
<input type="checkbox"/> The philosophy of the Coen brothers	33486002339929
<input checked="" type="checkbox"/> Last stand on the ocean shore : an unofficial Minecrafters ad...	33486002791160

**Last stand on the ocean shore : an unofficial Minecrafters adventure**

**Patron:** Goodbook, Dusty  
**Patron ID:** 999999  
**Hold Date:** Wed Mar 08 2023  
**Hold Position:** 2  
**Status:** Placed

**Hold Level:** Title

**Pickup Library:** Ripon  
**Range:**

**Request Expiration:** NEVER  
**Recall Status:** No

**Date Suspended:** May 07 2023  
**Suspend Until:** May 20 2023

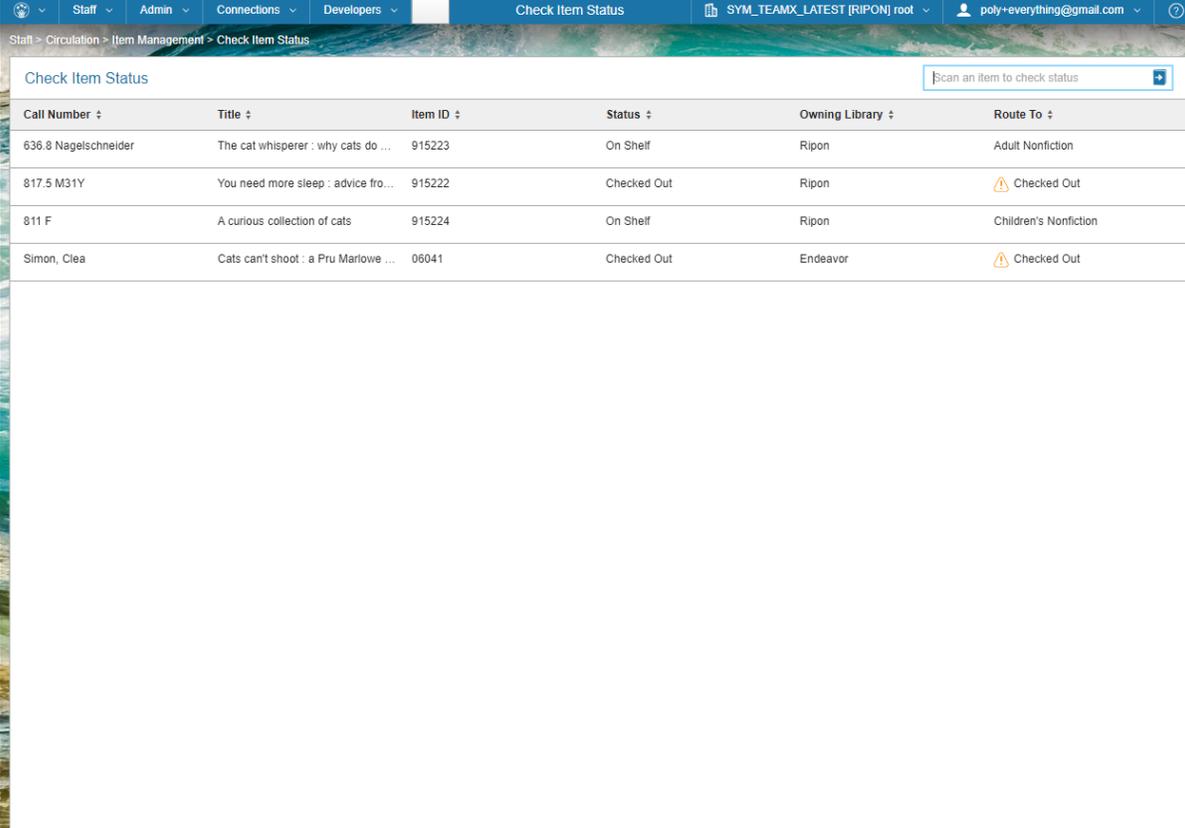
**Notes:**

**Save** **Close**

# Later in the Day

## Working with Items

- Check Status
- Coming Soon
  - Check In
- Mark Used



Staff > Circulation > Item Management > Check Item Status

Check Item Status

SYM\_TEAMX\_LATEST [RIPON] root poly+everything@gmail.com

Scan an item to check status

Call Number	Title	Item ID	Status	Owning Library	Route To
636.8 Nagelschneider	The cat whisperer : why cats do ...	915223	On Shelf	Ripon	Adult Nonfiction
817.5 M31Y	You need more sleep : advice fro ...	915222	Checked Out	Ripon	Checked Out
811 F	A curious collection of cats	915224	On Shelf	Ripon	Children's Nonfiction
Simon, Clea	Cats can't shoot : a Pru Marlowe ...	06041	Checked Out	Endeavor	Checked Out

# Later in the Day

## Working with Items

- Check Status
- Mark Used
- Coming Soon
  - Check In

The screenshot displays a web application interface for managing library items. At the top, there are navigation tabs: Staff, Admin, Connections, and Developers. The current page is titled "Mark Items Used" and includes a search bar with the placeholder text "Scan an item to mark it used".

The main content is a table with the following columns: Call Number, Title, Item ID, Status, Owning Library, and Route To. The table contains several rows of data, including items with call numbers 818.54 Amory, Radzinski, 636.8 Nagelschneider, 636.8092 Myron, 818.54 Amory, Talbott, and 636.8 Tucker.

A modal dialog box titled "Item is Checked Out" is overlaid on the table. It contains a warning icon and the following information:

- Title:** The cat who came for Christmas
- Location:** Amory, Cleveland.
- Call Number:** 818.54 Amory
- Item ID:** 05106
- Checked Out To:**
  - Name:** Goodbook, Rita Very (Dame)
  - Patron ID:** 12321
  - Due Date:** 04/28/2023
  - Check Out Date:** 03/03/2023

A "Close" button is located at the bottom right of the modal dialog.

# In the future

Custom Receipts

Holds Wrappers

RFID

Multi-factor Authentication

Checkout History

Bill History

Holds History

Cash Management

